



Kansas City, Kansas Public Schools

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MEMORANDUM

TO : THE KANSAS CITY BOARD OF EDUCATION

FROM : Dr. Cynthia Lane, Superintendent of Schools

DATE : September 13, 2011

SUBJECT: PURCHASE OF FOOD TRAYS

RECOMMENDATION:

That the Kansas City Board of Education **accept the low bids meeting the written specifications for various food trays from River City Products in an estimated annual amount of \$69,288.12** as submitted by Robert Young, Director of Purchasing, Dr. Kelli Mather, Chief Financial Officer, and as recommended by Dr. Cynthia Lane, Superintendent of Schools.

EXPLANATION:

Sealed bids were received for nutritional services requirements for various consumable food trays on July 28, 2011. The materials on this bid are to be used to serve the prepared meals or entrees for the Nutritional Services Department in the daily operations. This solicitation was for the purpose of securing a price agreement for products ordered throughout the school year. The price agreement would be to contract for pricing for upcoming 2011-12 school year with options to extend up to two additional years with mutual consent of both parties and a maximum percentage increases defined for any additional year in the bid response. Funds for these purchases are budgeted from the Nutritional Services operating budget.

A bid analysis is attached for each product. It is recommended the low bids meeting the written requirements of the bid specifications be accepted for each item.

Recommended by:

Dr. Cynthia Lane
Superintendent of Schools

Submitted by:

Dr. Kelli Mather
Chief Financial Officer

Robert Young
Director of Purchasing

Bid Number: 11-002 Bid Analysis – Cafeteria Trays

Item	River City Products Packaging	Form Plastics	Plastic Package ¹	Oliver Package ²	Packaging Supplies.com	Platinum Packaging Group
1. Open Tray One Cell (Ovenable) Black 330,000 EACH <i>Price Per Thousand</i>	✓ \$108.25	\$142.87	\$102.42	\$100.00	No Bid	No Bid
2. Hamburger Tray Two Cell (Ovenable) Black 154,000 EACH <i>Priced Per Thousand</i>	✓ \$108.25	\$142.87	\$102.42	\$109.87	No Bid	No Bid
3. Hot Dog Tray Two Cell (Ovenable) Black 93,500 EACH <i>Priced per Thousand</i>	✓ \$108.25	\$142.87	\$102.42	\$112.35	No Bid	No Bid
4. Open Tray One Cell (Cold) Clear 450,000 EACH <i>Priced Per Thousand</i>	✓ \$63.85	\$142.87	\$44.39	No Bid	No Bid	No Bid
5. Nacho Tray Two Cell (Cold) Clear 88,000 EACH <i>Priced Per Thousand</i>	✓ \$63.85	\$105.66	\$44.39	No Bid	No Bid	No Bid
6. Hamburger Tray Two Cell (Cold) Clear 127,500 EACH <i>Priced Per Thousand</i>	✓ \$63.85	\$105.66	\$67.69	No Bid	No Bid	No Bid

¹ **Plastic Package** Bid low price with regard to items 5 and 6, but required minimum purchase of 5 pallets (125 Cases) and required 4-6 week lead time. Also would only agree to a price increase cap at 12%.

² **Oliver Package** Bid low price with regard to item 1, and required 8 week lead time. Was incomplete with regard to the cold tray requirement.