

MEMORANDUM

TO : THE KANSAS CITY BOARD OF EDUCATION

FROM : Dr. Jill Shackelford, Superintendent of Schools

DATE : December 8, 2009

SUBJECT : ACCEPT LOW BID FOR HAND SOAP AND DISPENSING SYSTEMS

RECOMMENDATION:

That the Kansas City Board of Education **accept the low bid for hand soap and dispensing systems for all district facilities from Withers/K C Sanitary Supply in the estimated annual amount of \$51,570.00** as submitted by Robert Young, Director of Purchasing, Dr. Cynthia Lane, Assistant Superintendent for Instruction and Business and as recommended by Dr. Jill Shackelford, Superintendent of Schools.

EXPLANATION:

Sealed bids were received for hand soap products on December 1 in the Purchasing Department office. In an effort to reduce costs and provide better operational efficiencies, support services operations had requested the opportunity to solicit bids for hand soap and dispensing systems to replace existing systems currently in place. The district would move from liquid hand soap to foaming hand soap for economy of cost and efficiency associated with less usage and soap replacement. The bid would look to solicit bids on an environmentally “green” soap product. Additionally the solicitation would request that dispensers and installation be provided by the successful bidder at no cost to the district as the district would look to contract for two years on a price agreement on the hand soap product. Funds are budgeted through the general fund for storeroom operations. A bid recap is attached.

Recommended by:

Submitted by:

Dr. Jill Shackelford
Superintendent of Schools

Dr. Cynthia Lane
Assistant Superintendent for Instruction and
Business

Robert Young
Director of Purchasing

Foaming Hand Soap
 Estimated Annual
 Usage – 9,000 Pkg.

<u>Company</u>	Pkg Cost	Pkg Size	Unit Cost	Green Y/N	Stated Use	MFG.	Dispenser	Install Cr.
Withers/KC Sanitary	\$5.7300	1000 ML	0.0057	Yes	1425	Dial 6060	Free	4.00
L & M Distributing	\$5.8900	1000 ML	0.0059	Yes	1425	Dial 6060	Free	4.00
United Chemical	\$6.0100	1000 ML	0.0060	Yes	1425	Dial 6060	Cost	4.00
Nu-Life Labs	\$6.1400	1000 ML	0.0061	Yes	1425	Dial 6060	Free	-
Heartland Solutions	\$6.5800	1000 ML	0.0066	Yes	1800	Dial 6060	Free	4.00
Clayton Paper	\$6.8700	1000 ML	0.0069	Yes	1429	SBS57220	Free	2.00
School Health	\$7.5600	1000 ML	0.0076	Yes	1428	B4 Brands 34506	Free	-
Hillyard, Inc.	\$9.9967	1250 ML	0.0080	No	3125	GOJO 5161-03	Free	2.00
Hillyard, Inc.	\$10.3000	1250 ML	0.0082	Yes	3125	GOJO 5165-03	Free	2.00
Xpedx	\$10.5467	1250 ML	0.0084	No	1785	GOJO 5161-03	Free	4.00
Xpedx	\$10.8667	1250 ML	0.0087	Yes	1785	GOJO 5165-03	Free	4.00
Preferred Products	\$11.2100	1250 ML	0.0090	Yes	2084	GOJO 5165-03	Free	4.00
Massco	\$9.0000	1000 ML	0.0090	Yes	2500	TC750383	Free	3.00
AmSan	\$11.4000	1250 ML	0.0091	No	1700	GOJO 5161-03	Free	4.00
Staples	\$12.7700	1250 ML	0.0102	Yes	1700	GOJO 5165-03	Free	4.00
L & M Distributing	\$12.7800	1250 ML	0.0102	Yes	1425	GOJO 5165-03	Free	2.50